



Marlboro Montessori Academy

POLICY ON THE USE of TECHNOLOGY & SOCIAL MEDIA

When a student enrolls, they sign a consent form for photo release. They may select "Permission is granted" to use photographs of their child in the Academy's newsletters, press releases, local articles and website with no mention of name, address or phone number. They can also decline photos of their child by selecting "Permission is not granted". Additionally, Parents acknowledge they understand that during the many school events attended by parents and guests their children may be photographed with cameras and/or mobile devices by those in attendance. It is understood those photographs which may contain your child(ren's) picture and their use is beyond our knowledge or control. Please understand if you object to this possibility in any way, you have the right to exclude your children from the events.

Teachers may not use their cell phones in the classroom or whenever they are watching children. If there is an emergency, they can use the school phone. In case of a personal incoming emergency call, staff member families can call the school directly. Two staff members have been assigned to answer phones. Cell phone use in the classroom is a distraction and harmful to a safe and productive classroom environment

Teachers have been assigned school accounts and given ipads for taking photos of their students. Under no circumstance may teachers record children on their personal devices. We prohibit Teachers, Aides or Staff from publishing or making public in any way or format any photographs or content regarding any child enrolled at the Academy. Respect the privacy and rights of colleagues and students. Employees are never to accept friend or follower requests from any student. Employees are responsible for ensuring any relationship and all dialogue with a student is kept professional and confidential.

Our Policy regarding "Screen Time," which we define as the time spent viewing of TV/video, computer, iPad, hand-held devices or other visual devices. The purpose of this policy is to define by age group the intended use or exposure our children will receive regarding the use, restrictions and/or application of Television, Computers and other Mobile Devices. The televisions are only located in 2 classroom areas and are used sometimes during our aftercare hours from 5:30 pm – 6:00 pm. The television is used either for special occasions (for example, a movie during a holiday party, the Eclipse) or as an end of the day activity. Occasionally children watch educational programs as part of a specific curriculum subject. Computers are located only in the Kindergarten and Elementary classrooms. They are used mostly for "Rosetta Stone" or Special Projects selected by the grade teacher and on a limited basis. Once a week, our technology teacher instructs our Elementary students in iPad applications for periods of approximately 30 minutes.

It is the Academy's intent to utilize a child's free time with an academic project or physical activity.